

Mayor D. Dwayne Tuggle called a special meeting of the Amherst Town Council to order on January 24, 2024, at 7:15 P.M. in the Council Chambers of the Town Hall at 174 S. Main Street.

It was noted that a quorum was present as follows:

P	D. Dwayne Tuggle	A	Andra Higginbotham
P	Janice N. Wheaton	P	Michael Driskill
P	Sharon W. Turner	A	Kenneth Watts

Also present were the following staff members:

Sara E. McGuffin	Town Manager
Robert A. Shiflett	Police Chief
Tracie Morgan	Town Treasurer

At 7:15 Town Manager McGuffin read a resolution to authorize closed meeting, as follows:

WHEREAS, the Town Council of the Town of Amherst desires to discuss in Closed Meeting the following matter(s):

Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body specifically the Town Police Chief.

WHEREAS, pursuant to: §2.2-3711 (A)(1) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Amherst Town Council does hereby authorize discussion of the aforesated matters in Closed Meeting.

After the reading, Ms. Turner made a motion that was seconded by Ms. Wheaton to approve the resolution and go into closed session.

The motion carried 3-0 via the roll call method as follows:

D. Dwayne Tuggle		Andra Higginbotham	Absent
Janice N. Wheaton	Aye	Michael Driskill	Aye
Sharon Turner	Aye	Kenneth Watts	Absent

A copy of the Resolution is attached to and made a part of these minutes.

At 7:16 PM, pursuant to the Resolution, Town Council convened in closed session.

At 8:27 PM the meeting reopened to the public.

Town Manager McGuffin read the following closed session certification to Council:

Do you certify that to the best of your knowledge (i) only public business matters lawfully exempted from open meeting requirements under Title 2.2, Chapter 37 of the Code of Virginia, and (ii) only such public business matters as were identified in the

motion by which the closed session was convened were heard, discussed, or considered in the session?

Responses via the roll call method were as follows:

D. Dwayne Tuggle	Yes	Andra Higginbotham	Absent
Janice N. Wheaton	Yes	Michael Driskill	Yes
Sharon Turner	Yes	Kenneth Watts	Absent

There being no further business, on motion of Ms. Turner seconded by Ms. Wheaton the meeting adjourned at 8:28 P.M.

The motion carried 3-0 as follows:

D. Dwayne Tuggle		Andra Higginbotham	Absent
Janice N. Wheaton	Aye	Michael Driskill	Aye
Sharon Turner	Aye	Kenneth Watts	Absent

---

D. Dwayne Tuggle, Mayor

Attest: \_\_\_\_\_  
Clerk of Council

**TOWN COUNCIL OF THE TOWN OF AMHERST**

MOTION: Sharon Turner

Wednesday, January 24, 2024

SECOND: Janice Wheaton

Special Meeting

RE: AUTHORIZE CLOSED MEETING

WHEREAS, the Town Council of the Town of Amherst desires to discuss in Closed Meeting the following matter(s):

- Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body specifically the Town Police Chief.

WHEREAS, pursuant to: §2.2-3711(A)(1) of the Code of Virginia, such discussions may occur in Closed Meeting.

NOW, THEREFORE, BE IT RESOLVED that the Amherst Town Council does hereby authorize discussion of the aforestated matters in Closed Meeting.

Adopted this 24<sup>th</sup> day of January 2024.

---

D. Dwayne Tuggle, Mayor

ATTEST:

---

Clerk of Council